



Never leave a meeting with an unanswered question.

A private AI meeting assistant that runs on your own Windows PC, alongside Microsoft Teams, Zoom or Google Meet. It shows you what is still open, what you owe, and what to ask next, while the meeting is still going.

- Nothing joins the call
- No audio is ever saved
- Speech recognition on your PC
- Files stay in your folders

THE SIGNATURE FEATURE

Open questions that clear themselves

Every question asked shows up live and stays until someone actually answers it. "Let me get back to you" does not count. When a question is answered, it is cleared with the exact words that answered it, so before anyone says goodbye you can see exactly what is still open.

Who signs off on the final floor plan?

Asked by Dana R. at 14:02 · open

Is server room cooling in the landlord's build-out?

"Let me check with facilities" · still open

Can IT move the phones the same weekend?

CLEARED

"Yes, Mark confirmed Saturday the 14th for phones and network."
Tom B. at 21:47

DURING THE MEETING

Ask next

Three smart questions to ask, updated as the conversation moves, from your prep notes and agenda.

Topics to cover

Your agenda as a live checklist, with a time-left nudge.

Pin, highlight, notes

Pin anything, mark a moment with a hotkey, add your own notes. Click to jump back.

Action items

Captured as people commit, with the owner and the due date.

Catch me up

What happened in the last two minutes, and whether anything is waiting on you.

Mini mode and hotkeys

A compact view that stays on top of Teams. Hotkeys work while Teams is in front.

Key points

Names, numbers, dates and decisions, pulled out as they are said.

Ask box

Ask about the meeting privately. Answers link to the moment it was said.

Speaking coach

Talk share, pace, filler words, and a nudge during a long monologue.

1 · PREP

Walk in prepared

- Pick the meeting type: client or sales call, project update, team meeting, negotiation, one-on-one, interview.
- Describe it and attach the agenda or brief (PDF or Word).
- An "About you" profile used every time.

2 · MEET

Stay on top of it

- Join your meeting as usual. Meeting Mate runs beside it.
- Follow-up meetings remember what was said and left open last time.
- Works as a guest in someone else's meeting too.

3 · DEBRIEF

Walk out with it done

- Summary, decisions, still open, action items split mine and theirs, key facts, highlights, how you came across.
- Saved to your own OneDrive or folders.
- A follow-up email waiting in your Outlook drafts.

BUILT FOR

People who run the meeting

Consultants and owners in fast-paced client meetings, account managers, and project leads. Also useful for interview preparation and debrief.

PRIVATE BY DESIGN

- No bot and no recordings. Pause anytime.
- Visible listening indicator, one-click disclosure note for the meeting chat.
- Never writes answers for you or hides from screen sharing.
- WRAG does not use your meetings to train anything.

You are responsible for following the recording and transcription consent laws where you and the other participants are. Some states, including Florida, require everyone's consent. General information, not legal advice. Windows today, Mac planned.

Request early access

A small pilot group of businesses in South Florida and beyond is forming now.

wrag.ai/MeetingMate

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